



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

SOCIAL SERVICE CLINICIAN II

Job Number: 20001128

Job Code: 62230V160916

Job Group: 6200 - HUMAN SERVICES

Job Established: 04/16/1999

Job Revised: 09/16/2016

Grade: 15 Salary (MIN - MID):

\$19,882-\$26,339 - Hourly

\$3,230.84-\$4,280.10 - 37.5 Hr. Monthly Salary

\$3,446.22-\$4,565.44 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Serves as interim supervisor OR provides intensive social work services to complex cases, provides a mentoring and training reinforcement service for less experienced social workers and serves as technical expert to office supervisor, staff members, court officials and community partners OR provides medical social services for a multi-disciplinary treatment program providing medical care and treatment to special health care needs children; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

A master's degree in social work, sociology, psychology, marriage and family therapy or a related field.

EXPERIENCE:

Must have two years of professional social work experience.

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

A bachelor's degree supplemented by two years of professional social work experience will substitute for the required master's degree.

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

If appointed to the Cabinet for Families and Children or to the Department of Juvenile Justice, an employee in this classification must furnish to the appointing authority within one month of appointment documentation that he/she possesses a valid driver's license and must maintain a valid driver's license for the length of employment in this classification.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

In addition to the direct service duties of the Social Service Clinician II, may serve as interim supervisor for court testimonies, case conferences and administrative duties. Provides family or community based, intensive services including, but not limited to, child protection, adult protection, guardianship services, juvenile services, adoption services and services to juvenile offenders. Provides services to patients in a mental health/mental retardation facility and to children with special health care needs. Provides juvenile justice consultative services to supervisors, workers and courts. Assists in the classification and placement of juvenile offenders. Makes home visits, assesses the need for services and provides on going family based, guardianship or juvenile services. Develops service objectives and service plans, makes appropriate referrals and coordinates needed services. Prepares court reports and provides expert testimony at court hearings. Supervises student and volunteer placements. Serves as a training reinforcement specialist by providing a structured training/evaluation experience for new social service workers. Develops and implements mentoring programs for new staff. Represents the Cabinet in the development and implementation of community projects including cross agency collaboration and training. Serves on Pro Team for clients whose benefits have been sanctioned. Maintains current and confidential case records. Enters data into computer system and maintains records.

UNIQUE PHYSICAL REQUIREMENTS:

May be required to physically restrain individuals.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Performs job duties in an office/facility setting and visits clients and/or families at their residence. Provides emergency services on 24-hour basis, including accepting referrals and completing investigations at any hour without prior warning. As a result of enforced intervention, the worker runs the risk of physical harm.

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.